



Environmental Health & Safety Laboratory Equipment Pre-Clearance Disposal Form

Submit form to: Environmental Health and Safety
TCU Box 28860, Fort Worth, 76129
Email: Safety@tcu.edu

Date Submitted: _____

A. Equipment Information

_____ Operable? ☐ Yes ☐ No ☐ Unknown
Location (Bldg. & Rm.) Item & Manufacturer ID Number
Releasing Department: _____ Principal Investigator: _____
Contact Person: _____
Name (Print) Phone Number Location

IMPORTANT: ALL EQUIPMENT MUST BE CLEANED / DECONTAMINATED PRIOR TO DISPOSAL

Cleaning / decontamination procedures are dependent on the equipment's function. Select ALL that apply in Section B. Complete and document appropriate cleaning / decontamination procedures BEFORE submitting this form. If equipment did not contain or was not used with any of the hazards listed, proceed to Section C.

PLEASE NOTE: Certain assets may also require submission of the [TCU Asset Disposal Form](#). Please contact EHS (Safety@tcu.edu) for information / questions on appropriate decontamination procedures or assistance with fixed asset disposal.

B. Equipment was used or contained the following (Select all that apply):

☐ Biological Hazards ☐ Chemical Hazards ☐ Lead or Asbestos ☐ Mercury

☐ Radioactive Materials*

* Inspected by Radiation Safety Officer – Signature: _____ Date: _____

Appropriate cleaning / decontamination procedure used:

Describe Procedure: _____

Performed by: _____
Name (Print) Date Phone Number

☐ All hazards associated with this unit have been removed

PI or Department Representative Signature: _____ Date: _____

C. Equipment has never contained or been used with any of the hazards listed in Section B.

Unit was emptied and cleaned with detergent by _____ on _____.
Name (Print) Date

D. EH&S Review

Comments: _____

Signature of EH&S Representative: _____ Date: _____